



Child Care Links

Child Care Resource & Referral Agency
for Harford & Cecil Counties

Fall 2011

Harford and Cecil Training Calendar

October-December



2105 Laurel Bush Road, Suite 105
Bel Air, MD 21015

Main Office Phone 443-512-0461

Registration Office 443-512-0462

View our calendar on line: www.hcchildcarelinksinc.org

**TRAININGS WITH LOW
ENROLLMENT ARE CANCELLED
THE DAY PRIOR! PLEASE
REMEMBER TO REGISTER IN
ADVANCE FOR ALL OF YOUR
TRAININGS.**

**Please make
sure to read
our updated
workshop
policies!**



OCTOBER 2011 COURSE DESCRIPTIONS

1 Medication Administration (HSN) 9am-3pm - \$60 - *Limit 10* - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

3 Infant/Toddler # 7 Safety (HSN) 6:30pm-9:30pm - \$20 - This class will demonstrate what is necessary in child care programs for infants and toddlers to feel safe and secure. We will discuss concrete ways to ensure your program offers many choices that are all safe for newborns as well as toddlers on the go.

4 90 Hours Young Child Certification Course - 6:30pm-9:30pm - **Note: This course meets every Tuesday and Friday for 15 weeks** - Designed to satisfy the 90 hour requirement as stated in COMAR 07.04.01 for directors and child care preschool teachers (formally called senior staff) in a group child care centers. Course provides student in-depth view of the child, who he/she is, the individual needs and how child care teachers can help. In-class sessions will cover opportunities to observe and work with children, identifying developmentally appropriate curriculum, lesson plans, activities and the daily operations of a child care center. **The class began on Sept 27, 2011 and ends on Jan 20,2012.**

5 Infant/Toddler #8 - Overview of Special Needs (SN,CD) 6:30pm-9:30pm - \$20 - Many times we think of children or adults with special needs and how to care for them. This class will help providers identify infant and toddler special needs. Participants will gain information on areas of special needs such as food allergies; environmental allergies as well as diagnosed disabilities and resources to assist providers in caring for these children.

5 Damaged Children: Abuse & Neglect (HSN) 6pm-9pm - \$25 - This course will help you identify signs and symptoms of various types of child abuse and neglect. You will also learn appropriate responses and reporting expectations according to Federal Law. We will discuss real life examples of both abuse and neglect and discuss reasons this is so prevalent in our society.

6 Infant/Toddler #1-Prenatal Development (CD) 6:30pm-9:30pm - \$20 - If learning begins at birth, then what happens prior to birth has profound impact on children's development as well. This workshop will explore the complex and wonderful world of prenatal care. Participants will gain insights that will help them better understand how the fetus grows, and how this affects a child throughout life, and how to support expectant mothers (and fathers) in your programs. We will talk about nutritional and environmental impacts, different medical testing and procedures, pregnancy complications, and supporting "parents to-be."

10 Book It To Cook It! (SN,CU,HSN) 6pm-9pm - \$25 - Use Children's literature to extend learning through cooking and nutrition oriented activities. We will utilize several books that may be new to you and your children.

10 Infant/Toddler #9 Assessment & Screening (P,CD) 6:30pm-9:30pm - \$20 - Come join us as we walk through a process that begins at birth and continues throughout life. Participants will leave this class with information that will help them understand the logistical reasons for assessment as well as screening of infants and toddlers and how to appropriately apply this knowledge in their programs.

Core of Knowledge Areas:

(HSN) Health, Safety Nutrition

(CD) Child Development

(CU) Curriculum

(P) Professionalism

(CO) Community

(SN) Special Needs

11 Finger plays, Songs & Games (CU) 6:30pm-9:30pm - \$25 - This class will bring together old and new ways of enhancing the early childhood curriculum. We will enjoy learning various ways to bring simple finger-plays, songs and games into our daily schedules that are fun as well as help in the area of classroom management.

12 Infant/Toddler #10 - Community Resources for Infants (CO,P) 6:30pm-9:30pm - \$20 - There are many wonderful resources for providers to utilize when working with infant and toddler families. Learn new innovative ways to tap into the resources available in your community. Find creative ways of sharing this information with families and applying this wealth of information to your programs.

13 Infant/Toddler #2 General Growth and Development (CD) 6:30pm-9:30pm - \$20 - This workshop will walk you through the various stages and milestones of infant & toddler growth & development. Knowledge gained in this class will help providers meet the individual needs of I/T's as they go through this time of life when growth & development happens very rapidly. We'll review receptive and expressive language skills, behavioral issues, literacy development, and brain growth and development in infants and toddlers and what it means for their long term success.

15 Emergency and Disaster Preparedness (HSN,P) 9am-3pm - \$30 - This class is designed for caregivers to become familiar with COMAR regulations regarding emergency and disaster preparedness for child care programs. Participants will complete a written emergency and disaster plan for their child care programs; gain an understanding of disasters that are not likely to occur in Maryland and know why their programs should prepare for emergencies and disasters. This workshop meets the 6 hour COMAR requirement for child care centers, family providers, and family child care applicants.

17 Infant/Toddler #11 Personal & Social Development (CU,CD) 6:30pm-9:30pm - \$20 - Participants will gain an appreciation for the relationship-building that starts in early infancy. We will discuss the role a caregiver has in planning and supporting infant and toddler personal, social and emotional development. This class will also identify positive methods of self-regulation for infants and toddlers.

19 Stuck Inside? Activities for Active Kids on Rainy Days (HSN, CU) 6pm-9pm - \$25 - Learn and practice activities to keep preschool kids active and occupied on days when you can't go outside. Please wear comfortable clothing!

19 Infant/Toddler #12 Language Development (CD,CU) 6:30pm-9:30pm - \$20 - This class will explore the varied ranges of language development in infants and toddlers; how to engage in communication with newborns; what are age appropriate expectations and further how we can use this knowledge to build upon what a child is showing using his or her capabilities are. Having a clear understanding of newborn and infant receptive language development assists providers in early childhood settings to best plan for their infants and toddlers expressive language development.

20 Infant/Toddler #3 Routines (CU,CD) 6:30pm-9:30pm - \$20 - Participants will enjoy exploring ways to plan for the infants & toddlers in their programs. We will discuss planning appropriate routines and activities that capitalize on individualized needs; skills and interests of each child. The workshop will discuss: how to plan for mixed age groups of infants and toddlers; how to make sure home and program routines are complimentary; understanding special licensing requirements for infant and toddler routines; understanding the role of primary caregivers and how this helps with social and emotional development; and how to adapt routines for the individual needs of children.

20 Don't Push-Don't Smoosh-Stop Bullying in Your Program (CD) 6:30pm-9:30pm - \$25 - For every child who is or has been bullied, it is stressful, distracting, humiliating, frightening, damaging to self-esteem and even physically dangerous. By taking action against bullying in these early years, you can make a significant difference to the lives of the children, and have a profoundly positive impact on the climate of your child care program.

22 First Aid & CPR 8:30am-5pm - \$60 both/\$35 CPR/\$35 First Aid - This workshop is designed for providers and parents of young children. Meets Office of Child Care guidelines. First Aid Certificate expires in 2 yrs from date of issue. CPR certificate expires in 2 yrs from date of issue.

24 All for Fall - Make & Takes to Celebrate the Season (CU) 6:30pm-8:30pm - \$25 - There's a chill in the air ~ its time for fun fall crafts! Join us for a creative hands-on workshop that's filled with new ideas for fall crafts. No more hand print turkeys this year!

24 Infant/Toddler #13 Cognitive Development (CD, CU) 6:30pm-9:30pm - \$20 - In this class, we will take a close look at how infants and toddlers explore the world around them. From mathematical thinking to scientific thinking; infants and toddlers are beginning the foundational learning for these domains. Learning how to plan for individual skill levels within these domains is an important part overall infant and toddler growth and development.

25 Making Families Welcomed (CO) 6:30pm-9:30pm - \$25 - First impressions are lasting impressions. Caregivers and teachers will explore specific strategies for welcoming families; important roles parents play in their child's education and ways to represent families in the program and classroom.

26 Medication Administration (HSN) 9am-3pm - \$60 - *Limit 10* - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

26 Eye Spy: Playground Surveillance (This workshop is a must for Everyone) (HSN) - 6pm-9pm - \$25 - Hands on activities stressing safety awareness: learn how to protect the children from injury and your business from liability.

26 Infant/Toddler #14 - Physical Development (CD,CU) 6:30pm-9:30pm - \$20 - Caring for infants and toddlers is most exciting when we observe their dramatic physical development on a daily basis! Come join us as we discover and celebrate the growing infant and toddler as they begin critical tasks such as rolling over, crawling, walking and running around your program! We will share concrete ways of supporting the physical development of the infants and toddlers in your care through program activities, parent support and other strategies.


27 Infant/Toddler #4 Working with Parents (P,CO) 6:30pm-9:30pm - \$20 This class is always a must do! Come and gain insights that will help you better understand the unique needs of 'infant/toddler parents'; and put you on the road to building trusting valuable partnerships with the families in your programs. We will cover: developmental needs of parents (first time parents vs. experienced parents), effective ways to get parents involved in your program, how to sensitively share developmental milestones with parents; understanding different parenting styles, and helping children and parents cope with changes and transitions.

October 2011

Office hours Monday - Friday 8:30 AM to 3:30 PM (Closed daily for lunch from 12:00-1:00pm)

Phone in Registration with a Visa or Master Card (required) 443-512-0462.

Mail registration form to Child Care Links, 2105 Laurel Bush Rd. Ste 105 Bel Air, Md. 21015 (no personal

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Note: Core of knowledge is listed with class topics in parenthesis: <ul style="list-style-type: none"> •(HSN) Health, Safety, Nutrition •(CD) Child Development •(CU) Curriculum •(P) Professionalism •(CO) Community •(SN) Special Needs 	PARENTS ARE WELCOME TO ATTEND OUR WORKSHOPS. THERE IS NO FEE CHARGED UNLESS IT'S A MATERIAL FEE. <u>NO</u> CERTIFICATE WILL BE ISSUED! PLEASE HAVE PARENTS CALL IF THEY ARE INTERESTED IN ANY OF OUR CLASSES.					1 Medication Administration (6HSN) 9am-3pm \$60 **Limit 10** D. Boyce YMCA ~ Elkton, Md
2	3 Infant/Toddler #7 Safety (3HSN) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	4 90 Hours Young Child for Growth & Development/Methods & Materials 6:30pm-9:30pm \$500 (Includes a \$125 Non-Refundable Deposit) M. Woodall CCL ~ Ste105 *Class runs from 9-27-11 to 01-20-12 *There is no class on 11/25, 12/23, 12/27 & 12/30	5 Damaged Children ~ Abuse and Neglect (3 HSN) 6pm-9pm \$25 K. Trafton-Keruly CCL ~ Ste 105 Infant/Toddler #8 Overview of Special Needs (2SN, 1CD) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	6 Infant/Toddler #1- Prenatal Development (3CD) 6:30pm-9:30pm \$20 J. James CCL ~Ste 105	7 90 Hours Young Child for Growth & Development/Methods/Materials	8
9	10 Book it to Cook it! (.5SN, .5CU, 2HSN) 6pm-9pm \$26 (includes \$1 material fee) L. Bratcher CCL ~ Ste 105 Infant/Toddler # 9 Assessment & Screening (2P, 1CD) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	11 90 Hours Young Child for Growth & Development/Methods/Materials Finger plays, Songs and Games (3CU) 6:30pm-9:30pm \$25 M. Weston YMCA, Elkton, Md	12 Infant/Toddler #10 Community Resources for Infants (2CO, 1P) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	13 Infant/Toddler #2 - General Growth and Development (3CD) 6:30pm-9:30pm \$20 J. James CCL-Ste 105	14 90 Hours Young Child for Growth & Development/Methods/Materials	15 Emergency and Disaster Preparedness (3HSN,3P) 9am-3pm \$30 D. Martin CCL Ste 105
16	17 Infant/Toddler # 11 Personal & Social Development (1.5 CD, 1.5 CU) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	18 90 Hours Young Child for Growth & Development/Methods/Materials	19 Stuck Inside? Activities for Active Kids on Rainy Days (1.5HSN, 1.5CU) 6pm-9pm \$25 B. Strama CCL ~ Ste 105 Infant/Toddler # 12 Language Development (1.5CD, 1.5CU) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	20 Infant/Toddler # 3 Routines (2CU, 1CD) 6:30pm-9:30pm \$20 J. James CCL-Ste 105 Don't Push-Don't Smoosh-Stop Bullying in Your Program (3CD) 6:30pm-9:30pm \$25 M. Weston YMCA ~ Elkton, Md.	21 90 Hours Young Child for Growth & Development/Methods/Materials	22 First Aid & CPR 8:30am-5pm \$60 both \$35 First Aid only(8:30am-12:30pm) \$35 CPR only(1pm-5pm) Paramedical Personnel CCL ~Ste 105
23	24 All for Fall ~ Make & Takes to Celebrate the Season (2CU) \$25(includes material fee) 6:30pm-8:30pm S. Hamer/C. Coyne CCL ~ Ste 105 Infant/Toddler # 13 Cognitive Development (1.5CD, 1.5CU) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	25 90 Hours Young Child for Growth & Development/Methods/Materials Making Families Welcomed (3CO) 6:30pm-9:30pm \$25 M. Weston YMCA ~ Elkton, Md.	26 Medication Administration (6 HSN) 9am-3pm \$60 **Limit 10** K. Rowland CCL ~ Ste 105 Eye Spy: Playground Surveillance (This workshop is a must for everyone) (3HSN) 6pm-9pm \$25 L. Bratcher CCL ~ Ste 105 Infant/Toddler # 14 Physical Development (1.5CD, 1.5CU) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars~ Elkton, Md.	27 Infant/Toddler #4 Working with Parents (2P, 1CO) 6:30pm-9:30pm \$20 J. James CCL-Ste 105	28 90 Hours Young Child for Growth & Development/Methods/Materials	29
30	31 					

NOVEMBER 2011 COURSE DESCRIPTIONS

2 Infant/Toddler #15 Problem Solving (CD, CU) 6:30pm-9:30pm - \$20 - Infants begin to 'problem solve' from the moment they are born and start looking to their mothers for food and nurturing. Infants and toddlers are continually observing their caregivers, peers and all that is around them. This class will demonstrate how infants and toddlers use their own observations, investigations and cause-and-effect to problem solve. We will specifically look at ways of creating an environment and incorporating daily routines that support problem solving for this age group.

2 Responsive Supervision (P) 6pm-9pm - \$25 - A discussion of the various regulations and responsibilities of the proper supervision of children in care.

3 Infant/Toddler # 5 Nutrition (HSN) 6:30pm-9:30pm - \$20 - Learning the importance of creating healthy eating habits very early is critical to healthy nutritional development as well as the overall development of a child. Participants will gain tips to communicate with parents about Infant and Toddler nutrition and have fun with healthy cooking projects. We will review: how poor nutrition contributes to a number of chronic conditions, how to expose children (and parents) to healthy choices when it comes to food, allergies and precautions for parents and children; and how to handle "don't like" foods.

5 Medication Administration (HSN) 9am-3pm - \$60 - ***Limit 10*** - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

7 Flannel Board Series: A Gateway to Literacy (CU, CD, SN) 6pm-9pm - \$28 (includes a \$3 fee for supplies) - Children learn best when they use more than one of their five senses at a time. Flannel boards are helpful when story sequence, movement and relationships are important. Plus they give children, even non-verbal children, the opportunity to create literary works of their own.

9 How Do I Handle This Child? Understanding Learning Disabilities (SN) 6pm-9pm - \$25 - This workshop will cover typical milestones of development, assessment tools, strategies when working with the children, resources to contact, documentation and how to communicate concerns with parents. Include basic information surrounding inclusive child care settings. ADA requirements in health, behavioral and developmental issues and concerns.

Core of Knowledge Areas:
(HSN) Health, Safety Nutrition
(CD) Child Development
(CU) Curriculum
(P) Professionalism
(CO) Community
(SN) Special Needs

10 Infant/Toddler # 6 Health (HSN) 6:30pm-9:30pm - \$20 - Participants will gain insights into most current health issues for infants and toddlers. This class will explore varied areas of health, such as common illnesses, communicable diseases and required vaccinations for children in child care programs.

12 Medication Administration (HSN) 9am-3pm - \$60- ***Limit 10*** - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

14 First Aid 6pm-9pm - \$35- This workshop is designed for providers and parents of young children. Meets Office of Child Care guidelines. First Aid Certificate expires in 2 yrs from date of issue.

14 Keeping it Professional (P) 6:30pm-9:30pm - \$25 - As a child care professional, you are required to possess a large body of training that helps you sustain a quality program. Your programs are monitored and regulated by the Office of Child Care. you are held to a high standard of providing quality care. This workshop is designed to give you professional strategies to better manage your family child care program.

14 Medication Administration (HSN) 9am-3pm - \$60- ***Limit 10*** - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

16 CPR 6pm-9pm - \$35 - This workshop is designed for providers and parents of young children. Meets Office of Child Care guidelines. CPR certificate expires in 2 yrs from date of issue.

17 Infant/Toddler #7 Safety (HSN) 6:30pm-9:30pm - \$20 - This class will demonstrate what is necessary in child care programs for infants and toddlers to feel safe and secure. We will discuss concrete ways to ensure your program offers many choices that are all safe for newborns as well as toddlers on the go.

19 Emergency and Disaster Preparedness (HSN, P) 9am-3pm - \$30 - This class is designed for caregivers to become familiar with COMAR regulations regarding emergency and disaster preparedness for child care programs. Participants will complete a written emergency and disaster plan for their child care programs; gain an understanding of disasters that are not likely to occur in Maryland and know why their programs should prepare for emergencies and disasters. This workshop meets the 6 hour COMAR requirement for child care centers, family providers, and family child care applicants.

22 Working with Mixed Ages (CU) 6:30pm-9:30pm - \$25 - This workshop is designed to help caregivers identify and address the challenges of working with mixed age groups of children. Strategies for meeting and understanding the needs of all individuals in the group will be offered.

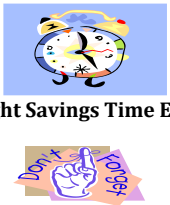



28 Healthy Beginnings - Part 1 of 2 6pm-9pm - \$75 - Healthy Beginnings is a resource tool developed by MSDE that is intended for use by anyone who lives or works with infants or young children. We are pleased to be offering this training to help caregivers become familiar with the document and become proficient in its use. The Guidelines can be used as a reference guide or as a resource for planning daily or weekly activities. Keep in mind that not all children develop at the same rate, so the age ranges should be used as suggestions. Providers can and should plan activities that meet the needs of each particular child in their care. These trainings will teach you how! ***Must attend all 3 parts(11/22, 11/30 & 12/10) to receive a 12 hour certificate***

28 Organization is Key (P) 6:30pm-9:30pm - \$25 - This workshop is designed to provide strategies for organizing the daily operations of your family childcare program. During this workshop we will identify and explore strategies to assist you in time management-take control of your time; file management; clutter reduction and ultimately to free your mind!

30 Healthy Beginnings - Part 1 of 2 conti. 6pm-9pm - \$0 - ***Must attend all 3 parts(11/22, 11/30 & 12/10) to receive a 12 hour certificate*** See 11/22/11 for class information.

November 2011

Office hours Monday - Friday 8:30 AM to 3:30 PM (Closed daily for lunch from 12:00-1:00pm)
 Phone in Registration with a Visa or Master Card (required) 443-512-0462.
 Mail registration form to Child Care Links, 2105 Laurel Bush Rd. Ste 105 Bel Air, Md. 21015 (no personal checks)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Note: Core of knowledge is listed with class topics in parenthesis: •(HSN) Health, Safety, Nutrition •(CD) Child Development •(CU) Curriculum •(P) Professionalism •(CO) Community •(SN) Special Needs</p>		<p>1</p> <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>2 Infant/Toddler #15 Problem Solving (1.5CD, 1.5 CU) 6:30pm-9:30pm \$20 M. Knaub Reach for the Stars ~ Elkton, Md</p> <p>Responsive Supervision (3P) 6pm-9pm \$25 M. Kilczewski CCL ~ Ste 105</p>	<p>3 Infant/Toddler #5-Nutrition (3HSN) 6:30pm-9:30pm \$20 J. James CCL Ste 105</p>	<p>4</p> <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>5 Medication Administration (6HSN) 9am-3pm \$60 **Limit 10** K. Rowland CCL ~ Ste 105</p>
<p>6</p>  <p>Daylight Savings Time Ends</p>	<p>7 Flannel Board Stories: A Gateway to Literacy (.5 CD, 2CU, .5SN) 6pm-9pm \$28(includes \$3 material fee) L. Bratcher CCL ~ Ste 105</p>	<p>8 Election Day</p>  <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>9 How Do I Handle This Child? Understanding Learning Disabilities (3SN) 6pm-9pm \$25 B. Strama CCL ~ Ste 105</p>	<p>10 Infant/Toddler #6 Health (3HSN) 6:30pm-9:30pm \$20 J. James CCL Ste 105</p> <p>Cecil County Family Association</p>	<p>11 Veterans Day</p>  <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>12 Medication Administration (6HSN) 9am-3pm \$60 **Limit 10** D. Boyce YMCA ~ Elkton, Md</p>
<p>13</p>	<p>14 Medication Administration (6 HSN) 9am-3pm \$60 **Limit 10** K. Rowland CCL ~ Ste 105</p> <p>First Aid 6PM-9PM \$35 Paramedical Personnel CCL -Ste 105</p> <p>Keeping it Professional (3P) 6:30pm-9:30pm \$25 M. Knaub YMCA ~ Elkton, Md.</p>	<p>15</p> <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>16 CPR 6PM-9PM \$35 Paramedical Personnel CCL ~Ste 105</p>	<p>17 Infant/Toddler #7 Safety (3 HSN) 6:30pm-9:30pm \$20 J. James CCL ~ Ste 105</p>	<p>18</p> <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>19 Emergency & Disaster Preparedness (3HSN,3P) 9am-3pm \$30 M. Knaub CCL-Ste 105</p>
<p>20</p>	<p>21</p>	<p>22</p> <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p> <p>Working with Mixed Ages (3CU) 6:30pm-9:30pm \$25 M. Weston YMCA, Elkton, Md</p>	<p>23</p>	<p>24 Thanksgiving CCL Closed</p> 	<p>25</p> <p>CCL Closed</p>	<p>26</p>
<p>27</p>	<p>28 Healthy Beginnings Part 1 of 2 - Must attend all 3 parts to receive 12 hour certificate 6pm-9pm \$75 COK, CO,P,CU,CD,SN M. Kilczewski CCL ~ Ste 105</p> <p>Organization is Key (3P) 6:30pm-9:30pm \$25 M. Weston YMCA, Elkton, Md.</p>	<p>29</p> <p><u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>30 Healthy Beginnings ~ Conti. Part 1 of 2 6pm-9pm \$0 M. Kilczewski CCL ~ Ste 105 Must attend all 3 parts to receive 12 hour certificate</p>	<p>PARENTS ARE WELCOME TO ATTEND OUR WORKSHOPS. THERE IS NO FEE CHARGED UNLESS IT'S A MATERIAL FEE. NO CERTIFICATE WILL BE ISSUED! PLEASE HAVE PARENTS CALL IF THEY ARE INTERESTED IN ANY OF OUR CLASSES.</p>		

DECEMBER 2011 COURSE DESCRIPTIONS

1 Infant/Toddler #8 Overview of Special Needs (SN,CD) 6:30pm-9:30pm - \$20 - Many times we think of children or adults with special needs and how to care for them. This class will help providers identify infant and toddler special needs. Participants will gain information on areas of special needs such as food allergies; environmental allergies as well as diagnosed disabilities and resources to assist providers in caring for these children.

3 Medication Administration (HSN) 9am-3pm - \$60 - ***Limit 10*** - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

5 Savoring the Season~Fun Foods for the Holidays (CU) 6:30pm-9:30pm - \$25 - The Make and Take will make your mouth happy! Come help us celebrate the winter holidays and appreciate our differences with treats and snacks. Gather ideas (and foods) to bring home and share during this festive season.

5 Fun Circle Time Activities (CU) 6:30pm-9:30pm - \$25 - Ready to have some fun! Join us for circle time! This is a special time in every program when you gather around with your children and share stories, songs, games, finger plays and whatever fun activity that comes to mind.

7 Medication Administration (HSN) 9am-3pm - \$60 - ***Limit 10*** - Newly approved Office of Child Care training teaches all aspects of giving medication safely in your center to all ages of children. This includes liquids, pills, capsules, topicals, epi-pens and also general information on inhalers. You will even learn how to properly wash your hands.

7 SIDS (Sudden Infant Death Syndrome) 6:30pm-8:30pm- \$20 - In this workshop you will learn about safe sleep environments to help reduce the risk for SIDS and other infant death.

8 Infant/Toddler #9 Assessment & Screening (P,CD) 6:30pm-9:30pm - \$20 - Come join us as we walk through a process that begins at birth and continues throughout life. Participants will leave this class with information that will help them understand the logistical reasons for assessment as well as screening of infants and toddlers and how to appropriately apply this knowledge in their programs.

Core of Knowledge Areas:
(HSN) Health, Safety Nutrition
(CD) Child Development
(CU) Curriculum
(P) Professionalism
(CO) Community
(SN) Special Needs

10 Healthy Beginnings - Part 2 of 2 9am-3pm - \$0 ***Must attend all 3 parts(11/22, 11/30 & 12/10) to receive a 12 hour certificate*** See 11/22/11 for class information.

10 Emergency and Disaster Preparedness (HSN,P) 9am-3pm - \$30 - This class is designed for caregivers to become familiar with COMAR regulations regarding emergency and disaster preparedness for child care programs. Participants will complete a written emergency and disaster plan for their child care programs; gain an understanding of disasters that are not likely to occur in Maryland and know why their programs should prepare for emergencies and disasters. This workshop meets the 6 hour COMAR requirement for child care centers, family providers, and family child care applicants.

12 MSDE Orientation for Accreditation (P) 6pm-8pm - \$10 - This orientation is designed for Center Based Child Care and Head Start programs that are interested in the MSDE Early Childhood Accreditation Project. Participants will gain an understanding of the steps involved to becoming a Maryland State Department of Education (MSDE) Accredited.

14 All Together Now ~ Inclusive Activities (CU,SN) 6pm-9pm - \$25 - This course is designed to provide practical strategies and ideas for including children with disabilities such as ADHD, learning disabilities and physical disabilities in activities and play.

15 Infant/Toddler #10 Community Resources for Infants (CO,P) 6:30pm-9:30pm - \$20 - There are many wonderful resources for providers to utilize when working with infant and toddler families. Learn new innovative ways to tap into the resources available in your community. Find creative ways of sharing this information with families and applying this wealth of information to your programs.

15 Creating Sociable Children (CD) 6:30pm-9:30pm - \$25 - This course is designed to discuss reasons why children may be less socialized in today's society. Discuss barriers to socialization. Learn age appropriate methods and activities to help students learn manners, social skills and conflict resolution skills.

17 First Aid & CPR 8:30am-5pm - \$60 both/\$35 CPR/\$35 First Aid - This workshop is designed for providers and parents of young children. Meets Office of Child Care guidelines. First Aid Certificate expires in 2 yrs from date of issue. CPR certificate expires in 2 yrs from date of issue.

19 Positive Behavior Supports (SN) 6:30pm-9:30pm - \$25 - Join us for an informative session to discuss possible causes of children's behavior and how to use appropriate positive supports to reduce behavioral challenges and improve social relationships.




19 That Was Not My Child's Fault! Dealing with Difficult Parents (CO) 6:30pm-9:30pm - \$25 - Providers will understand the motivations behind the actions of parents and learn to diffuse and handle difficult situations and conversations with parents.

21 Eat This, Not That ~ Obesity and Nutrition (HSN) 6pm-9pm - \$25 - This course will teach proper nutritional guidelines for children, as well as address and define the growing problem of obesity in our country. Strategies for dealing with obesity in children through nutrition, education and exercise will be addressed.

22 Infant/Toddler #11 Personal & Social Development (CU,CD) 6:30pm-9:30pm \$20- Participants will gain an appreciation for the relationship-building that starts in early infancy. We will discuss the role a caregiver has in planning and supporting infant and toddler personal, social and emotional development. This class will also identify positive methods of self-regulation for infants and toddlers.

December 2011

Office hours Monday - Friday 8:30 AM to 3:30 PM (Closed daily for lunch from 12:00-1:00pm)
 Phone in Registration with a Visa or Master Card (required) 443-512-0462.
 Mail registration form to Child Care Links, 2105 Laurel Bush Rd. Ste 105 Bel Air, Md. 21015 (no personal checks)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Note: Core of knowledge is listed with class topics in parenthesis: •(HSN) Health, Safety, Nutrition •(CD) Child Development •(CU) Curriculum •(P) Professionalism •(CO) Community •(SN) Special Needs</p>	<p>PARENTS ARE WELCOME TO ATTEND OUR WORKSHOPS. THERE IS NO FEE CHARGED UNLESS IT'S A MATERIAL FEE. NO CERTIFICATE WILL BE ISSUED! PLEASE HAVE PARENTS CALL IF THEY ARE INTERESTED IN ANY OF OUR CLASSES.</p>			<p>1 Infant/Toddler #8 Overview of Special Needs (2 SN, 1CD) 6:30pm-9:30pm \$20 J. James CCL ~ Ste 105</p>	<p>2 <u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>3 Medication Administration (6HSN) 9am-3pm \$60 **Limit 10** K. Rowland CCL ~ Ste 105</p>
<p>4</p>	<p>5 Savoring the Season ~ Fun Foods for the Holidays (2CU) 6:30pm-8:30pm \$25 S. Hamer & C. Coyne CCL ~ Ste 105</p> <hr/> <p>Fun Circle Time Activities (3CU) 6:30pm-9:30pm \$25 M. Knaub YMCA ~ Elkton, Md</p>	<p>6 <u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>7 Medication Administration (6HSN) 9am-3pm \$60 **Limit 10** K. Rowland CCL ~ Ste 105</p> <hr/> <p>SIDS 6pm-8pm \$20 J. Edwards CCL ~ Ste 105</p>	<p>8 Infant/Toddler #9 Assessment and Screening (2P, 1CD) 6:30pm-9:30pm \$20 J. James CCL ~ Ste 105</p>	<p>9 <u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>10 Healthy Beginnings Part 2 of 2 \$0 6pm-9pm M. Kilczewski ~ CCL ~ Ste 105 <i>Must attend all 3 parts to receive 12 hour certificate</i></p> <hr/> <p>Emergency & Disaster Preparedness (3HSN,3P) \$30 9am-3pm M. Knaub ~ YMCA ~ Elkton, Md</p>
<p>11</p>	<p>12 MSDE Orientation for Accreditation (2P) 6pm-8pm \$10 CCL ~ Ste 105</p>	<p>13 <u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>14 All Together Now ~ Inclusive Activities (1.5CU, 1.5 SN) 6pm-9pm \$25 B. Strama CCL ~ Ste 105</p>	<p>15 Infant/Toddler #10 Community Resources for Infants (2CO,1P) 6:30pm-9:30pm \$20 J. James CCL ~ Ste 105</p> <hr/> <p>Creating Sociable Children (3CD) 6:30pm-9:30pm \$25 M. Weston YMCA ~ Elkton, Md</p>	<p>16 <u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>17 First Aid & CPR 8:30am-5pm \$60 both \$35 First Aid only(8:30am-12:30pm) \$35 CPR only(1pm-5pm), Paramedical Personnel CCL ~Ste 105</p>
<p>18</p>	<p>19 <u>Positive Behavior Supports (3SN)</u> 6:30pm-9:30pm \$25 M. Kilczewski ~ CCL Ste 105</p> <hr/> <p>That Was Not My Child's Fault! Dealing with Difficult Parents (3CO) 6:30pm-9:30pm \$25 M. Weston YMCA ~ Elkton, Md</p>	<p>20 <u>90 Hours Young Child for Growth & Development/Methods/Materials</u></p>	<p>21 Eat This, Not That ~ Obesity and Nutrition (3HSN) 6pm-9pm \$25 K. Trafton-Keruly CCL ~ Ste 105</p>	<p>22 Infant/Toddler #11 Personal & Social Development (1.5CD, 1.5 CU) 6pm-9pm \$20 J. James CCL Ste 105</p>	<p>23</p>	<p>24 Christmas Eve</p> 
<p>25 Christmas Day</p> 	<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p>	<p>30</p>	<p>31 New Years Eve</p> 

FAMILY CHILDCARE PRE-SERVICE MODULES @ CHILD CARE LINKS

MODULE 1: From Baby to Bigger Steps: What Makes a Child Grow

Key Idea: And the first step is always what matters most, particularly when we are dealing with those who are young and tender. That is the time when they are taking shape and when any impressions we choose to make leaves a permanent mark.

COK – Child Development Tuesday October 11, 2011 9:00am-1:00pm

MODULE 2: Planning for Success! Creating Opportunities to Grow and Learn

Key Idea: Family Child Care Providers can plan a developmentally appropriate curriculum for mixed age groups of children by considering different components of the environment and how they affect children's growth and development.

COK –Curriculum Tuesday October 18, 2011 9:00am-1:00pm

MODULE 3: Keeping Kids Fit and Safe: Being Safe and Prepared

Key Idea: Utilizing various safety strategies as a child care provider will help you provide the safest environment and protect the children in your care from hurt, harm and danger.

COK –Health/Safety/Nutrition Tuesday October 25, 2011 9:00am-1:00pm

MODULE 4: Making It Work for All: Exploring Special Needs

Key Idea: All children are different and have different needs. Children with disabilities can acquire skills more easily if they are included in programs with their typically developing peers. An understanding of inclusive child care and the laws governing it is a vital piece of becoming a child care provider.

COK – Special Needs Tuesday November 1, 2011 9:00am-1:00pm

MODULE 5: Professional Practices for a Successful Program

Key Idea: An understanding of appropriate guidance and supervision of children, familiarity with Office of Child Care regulations, and good business practices help you have a successful start in the child care field.

COK – Professionalism Tuesday November 8, 2011 9:00am-1:00pm

MODULE 6: Planting the Seed: Growing Positive Communication Relationships

Key Idea: Positive communication skills help make an early care and education provider's job easier.

COK- Community Tuesday November 15, 2011 9:00am-1:00pm

*****CALL CHILD CARE LINKS AT 443-512-0462 TO REGISTER*****

COST IS \$35 A CLASS, OR \$30 A CLASS WHEN REGISTERING FOR ALL 6 CLASSES AT THE SAME TIME!



Healthy Beginnings

The Maryland State Department of Education has revised the existing guidelines for infant and toddler development. ***Healthy Beginnings: Supporting Development and Learning from Birth through Three Years of Age*** is a resource intended for use by anyone who lives or works with infants and toddlers. These guidelines can be used as a reference, or as a resource for planning daily or weekly activities. Join us as we learn how to use this remarkable tool to unlock the learning potential that exists within every child!

***You must complete Part 1 and Part 2 to receive a certificate.**

Part 1 (6 Hours)

Monday, November 28 6-9pm

Wednesday, November 30 6-9pm

Part 2 (6 Hours)

Saturday, December 10 9am-3pm

Cost: \$75

Location: CCL

COK:

Part 1: 1 COM, 1.5 PROF, 1.5 CUR, 2 CD

Part 2: 1 SN, 3 CUR, 2 COM

**All Participants
will receive a
FREE color copy
of the Healthy
Beginnings
Book!!**



Find us on
Facebook

**Keep up with our latest
information, deals, and events
not published on our
calendar!**

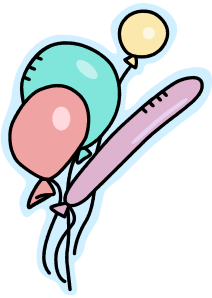
DO YOU....

**Want to view pictures of our events and
fantastic Resource Room items?**

Need a reminder of when our classes are?

Have a question and it's after hours?

You can find us 24/7 on Facebook!



Everyone loves a party...

Directors/Staff - Would you rather have a training at your facility right after it closes?

Family Providers - Get the interaction of our on-site trainings with the convenience of online classes!

Or are you just too tired after your children leave to drive to our facility?

Consider a Training Party and have our trainers come to your house or center! A few of our great classes include:

- Late Again! Working with Parents
- That's it, I've Had it! Avoiding Burnout
- Fun Circle Time Activities

To schedule a training party, please call

443-512-0462

We can't wait to come to your place!





New! If you sign up for a Training Party and invite **10** or more friends, you attend **FREE!**

New Providers: Check it off as you go!

New Family Child Care Applicants

6 Pre-Service Modules @ 4 hours each for a total of 24 hours

✓	<i>Workshop Title</i>	<i>Class Information</i>	<i>Date Completed</i>
	Pre-Service Module 1 : Child Development (4 hours)	Date: _____ Time: _____	
	Pre-Service Module 2 : Curriculum (4 hours)	Date: _____ Time: _____	
	Pre-Service Module 3 : Health, Safety & Nutrition (4 hours)	Date: _____ Time: _____	
	Pre-Service Module 4 : Special Needs (4 hours)	Date: _____ Time: _____	
	Pre-Service Module 5 : Professionalism (4 hours)	Date: _____ Time: _____	
	Pre-Service Module 6 : Community (4 hours)	Date: _____ Time: _____	
Completed List = 24 hours		<h1 style="margin: 0;">Congratulations!</h1> 	
*For Infant Care: SIDS Completion Date: _____			
First Aid & CPR Completion Date: _____		 Your First Aid Certification = 2 Years Your CPR Certification = 2 Years	

*This is only a guide. Child Care Links is not responsible for errors or omissions. It is up to each provider to verify their specific requirements needed with OCC.

*For additional information, please contact OCC at (410) 583-6200.

Renewal: Check it off as you go!

First Year of Registration for Family Child Care Providers

(Registered on or after January 1, 2008) 4 Core of Knowledge areas @ 3 hours each, plus 6 elective hours for a total of 18 hours

<i>Requirement</i> <input type="checkbox"/> = 1 Hour	<i>Date Completed/Notes</i>
Child Development <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (3 hours)	
Working with Mixed Age Groups <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (3 hours)	
Health, Safety & Nutrition <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (3 hours)	
Professionalism <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (3 hours)	
Elective Subjects or other approved Training <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (6 hours)	
Checked Boxes = 18 hours	<i>Is it time to renew your CPR or First Aid Certifications?</i>

Family Child Care Providers on continuing Status

12 Clock hours per year: 6 Core of Knowledge & 6 Elective

<i>Requirement</i>	<input type="checkbox"/> = 1 hour	<i>Date Completed/Notes</i>
(6 hours) Any combination of the areas listed below:	<input type="checkbox"/>	
1. Child Development	<input type="checkbox"/>	
2. Curriculum	<input type="checkbox"/>	
3. Health, Safety & Nutrition	<input type="checkbox"/>	
4. Specials Needs	<input type="checkbox"/>	
5. Professionalism	<input type="checkbox"/>	
6. Community	<input type="checkbox"/>	
Elective Subjects or other approved Training (6 hours)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Checked boxes = 12 hours		<i>Is it time to renew your CPR or First Aid Certifications?</i>

REGISTRATION FORM

Mail Registration form to: Child Care Links, 2015 Laurel Bush Rd. Ste 105,
Bel Air, Md. 21015 Attn: Registration Office

Name: _____
Last First

Address: _____

City/St./Zip: _____

Email Address: _____

Type of Provider:

Family Provider Center Staff Director

Work Phone: _____

Home Phone: _____

Center Name: _____

Please List Below Workshop Title, Date and Cost:

1. _____
2. _____
3. _____
4. _____

Total Cost:

If you would like a membership to Child Care Links, please check the appropriate box and submit completed form with payment.

\$30.00 (Good for 1 year) Child Care Links Membership

Method of Payment Accepted:

Visa

MasterCard

Company Check

Money Order

Credit Card # _____

Expiration Date: ____/____

Signature: _____

Workshop Registration Policies

Pre-Registration occurs when we receive your payment and registration form in advance. This means no later than the close of business, two days prior to the Workshop. The training office phone hours are 8:30am-3:30pm. Payment is due at time of registration. Visa or MasterCard required for all phone in registrations. Child Care Links does not accept personal checks. No confirmation or reminder will be mailed to you. Please do not hesitate to call us if you would like to confirm that your registration was received or if you have any questions.

Those arriving to workshops late will not be admitted. Workshops begin at stated time. The door will be open 15 minutes prior to the stated workshop start time. Please do not arrive earlier so the trainer has time to prepare. The doors will be locked 15 minutes after the start of the workshop for the security of our staff and participants. Child care will not be provided. Children will not be permitted to attend our trainings.

Fees Paid are NON-REFUNDABLE. If you are unable to attend a workshop, a credit or transfer to another workshop will be given if we are notified **24 hours prior** to the workshop. No refunds or credits are issued for late cancellations or absences. Our Instructors reserve the right to refuse admittance to any workshop if the participant arrives after the start time. Credit or transfer will be issued at the discretion of Child Care Links staff for any participant turned away from training for lateness. Call 410-512-0462, if you have any questions or concerns about our refund or credit policies prior to registration and we will be happy to help you. If a credit is issued, it is good for one year from date of issue.

Cancellations- Child Care Links may need to cancel a workshop due to low enrollment. If we do not have the number of participants and must cancel a training we will contact you at the phone number or address that was provided when you registered. If we need to cancel a workshop and you do not wish to transfer into another training you will be issued a credit, good for one year or refunded fees paid for the canceled workshop. If you are phoning in your registration please verify that we have the correct contact information.

Certificates – At the end of the training session, Core of Knowledge certificates will be issued for all participants successfully completing the workshop training requirements.

Inclement Weather - Child Care Links follows Harford & Cecil Counties Public School Weather Policy for closings and delayed openings. If you are scheduled to attend a workshop and Harford or Cecil County Schools close for inclement weather, our workshop will be canceled. During the weekend our workshops will be canceled if Parks and Rec cancel school activities. Attempts will be made to reschedule any canceled workshop.

**Child Care Links Inc.
Resource and Referral Center
for Harford and Cecil Counties
2105 Laurel Bush Rd, Ste 105
Bel Air, Md. 21015**



Return Service Requested