

REGISTRATION FORM

Phone-In Registration to 443-512-0462 (Requires a Visa or Master Card payment) Mon. thru Fri. 8:30am to 2:30pm
OR

Mail registration form to: Child Care Links,
2105 Laurel Bush Road, Suite 105, Bel Air MD 21015

Name: _____
Last Name First

Address: _____
City/St./Zip: _____

Please circle one:
Family Provider, Child Care Center Director, Child Care Center Staff, Prospective Provider, Parent, or Other

Work Phone: _____

Home Phone: _____

Center Name: _____

| WORKSHOP TITLE: | DATE | COST |
|-----------------|-------------------|----------|
| 1. _____ | _____/_____/_____ | _____ \$ |
| 2. _____ | _____/_____/_____ | _____ \$ |
| 3. _____ | _____/_____/_____ | _____ \$ |

TOTAL _____

Yes, I would like to sign up for membership to Child Care Links

(Please circle if you wish to become a member)

Your Yearly Membership fee of \$30.00 Provides:

- Support to the Resource Center
- \$5 off any \$20 or \$25 training for 1 year from date of membership
- Discount on First Aid and CPR
- One \$5 coupon for resource room materials
- Child Care Links Bag, Lanyard, Magnet and Pen
- Access to our Resource Library
- Free resource packet on a variety of topics

Payments Accepted are: Visa/Master Card/
Money Order/Center Check /Cash
NO PERSONAL CHECKS PLEASE

Signature: _____
Account #: _____
Expiration Date: _____

Registration & Participation Policies

- ◆ **PRE-REGISTRATION** occurs when we receive your payment and registration form in advance. This means no later than the close of business two days prior to the workshop (**office hours: 8:30 a.m.-2:30 p.m.**).
- ◆ **PLEASE CALL IF YOU NEED DIRECTIONS to Child Care Links of Harford & Cecil Counties, Future Generation, or W. L. Gore**
- ◆ **THOSE ARRIVING TO WORKSHOPS LATE WILL NOT BE ADMITTED.** Workshops begin at stated time, so plan to arrive 15 minutes early to sign-in. The **FRONT DOOR** of the Resource Center is **LOCKED** 15 minutes from the start of the workshop session for security of our staff and participants.
- ◆ **CHILD CARE WILL NOT BE PROVIDED DURING THE TRAINING.** Children under 12 years will not be permitted to any workshop.
- ◆ **FEES PAID ARE NON-REFUNDABLE.** If you **MISS A WORKSHOP WITHOUT CANCELING 24 HOURS IN ADVANCE**, you will not be transferred to another workshop. Workshops may be canceled due to low enrollment; participants may transfer to another workshop. Participants will be contacted by the resource center.
- ◆ **CERTIFICATES** for workshops will be issued at the completion of the workshop for all participants pre-registered **THREE** days prior to the workshop. All inquiries about certificates should be made to the Training & Registration Office @ 443-512-0462

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- ◆ **INCLEMENT WEATHER** – The Resource Center follows **Harford and/or Cecil CO. PUBLIC SCHOOLS** inclement weather policy. For workshops held in Harford County, if the public schools are closed, our workshop will be cancelled. For workshops held in Cecil County, if the public schools are closed our workshop will be cancelled.
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Resource Network with the
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